

Hustisford School District

District Office

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Principal

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Buildings and Grounds Committee Meeting Minutes of Monday, May 4, 2020

The **Buildings and Grounds Committee** of the Hustisford School District Board of Education met on Monday, May 4, 2020, at 4:00 p.m., in the office conference room at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: John Bohonek, Chair; Heather Cramer, District Administrator; Kris Roeseler, District Maintenance Coordinator; Steve Weinheimer, member and John Kiefer, District Business Manager

New Business:

- Update Kris Roeseler—Maintenance projects and schedule –Mr. Roeseler provided an update on what is being done in the schools currently. Locker cleaning and maintenance at the HS has been completed. The team is working on floors in both buildings. There are some asphalt repairs that need to be made on the grounds. There is work needed to be done on the drains at JHE on the roof. Bleachers have been cleaned at the HS. A new water filling station was installed in the HS gym. The carpeting on the walls in the HS was cleaned. There is a slide that needed to be removed at JHE due to being broken. There are plumbing issues that need to be addressed in the HS. There is cleaning that needs to be done at the HS in the fitness center. There are issues to deal with at both schools in regards to heating and cooling.
- Summer Maintenance Schedule/Projects—There are many identified projects that need to be done at both buildings. Tiling needs to be done at JHE. Tiling needs to be repaired at the HS. Plumbing updates need to be done at the HS. JHE roof drains need to be updated. The art room floor at the HS needs to be refinished. Tuck point work needs to be done on the chimney at JHE. There is painting needed in both buildings.
- HS Gym Mats—Mrs. Cramer updated that there is no update. The rep has stopped communicating and is blaming the Covid crisis.
- Potential building/update projects –see above
- Summer Employees for 2020—Mr. Miller indicated that he can use the summer help again. There are two individuals interested in summer work with maintenance again.
- School Van—Mrs. Cramer updated on the status of the school van. Repairs were done at Holz in Watertown.
- Outdoor Maintenance—Mrs. Cramer indicated that some outdoor maintenance needs to be completed.
- Vendor Contract Renewals—Mrs. Cramer discussed that there are several contracts that are up for renewal.
- Graduation—Mrs. Cramer updated that the survey results stated that students and families preferred waiting until July 24 in hopes for a face-to-face ceremony.
- Summer School—Mrs. Cramer updated that there is no update on summer school at this point.
- Covid-19 Closure—Mrs. Cramer updated on what is being done in regards to the closure and the planning taking place for prolonged closure.